

Core Content/Scope of California Mediator Certification Examination (CMCE)

- (1) The structure, design, practice, and theory of dispute resolution proceedings and services, including the varying roles, functions and responsibilities of neutral persons, and the distinction between binding and non-binding processes;
- (2) Intake and convening skills, including agreements to mediate, and preparing parties and their counsel for mediation;
- (3) Mediation theories and styles, including evaluative, facilitative and transformative models, assessing risks and advantages of models; matching models to contexts and parties;
- (4) Communication skills and techniques, including developing opening statements, building trust, gathering facts, framing issues, taking notes, agenda setting, empowerment tactics, effective listening, framing, and clarification skills. Face-to-face as well as over-the-telephone communication skills shall be addressed;
- (5) Managing challenges in dealing with different cultures, gender differences, language barriers, and other unique situations;
- (6) Problem identification and disagreement management skills, including instruction in the establishment of priorities and areas of agreement and disagreement; and
- (7) Techniques for achieving agreement or settlement, including instruction in creating a climate conducive to resolution, identifying options, understanding BATNA, facilitating negotiations, methods for breaking impasse, reaching consensus, and working toward agreement and drafting of settlement agreements.
- (8) Ethics shall include party self-determination and the necessity of the voluntary and consensual nature of a disputant's participation in any dispute resolution proceedings; mediation confidentiality; and ABA/ACR/AAA Model Standards of Conduct for Mediators.

<p align="center">Performance Component</p> <p>50 POINTS REQUIRED OF ALL CANDIDATES</p> <p>Activities must have been completed in the five years immediately prior to applying for the certificate</p>	<p align="center">Required Points</p>	<p align="center">Permitted Points</p>	<p align="center">My Score</p>
<p>1. Proof of mediations (2 points per case mediated, or 1 point per case co-mediated, of 2 hours in length or greater; 1 point for all other cases mediated, maximum 50 points). Candidates must attach a list of cases and will be required to affirm to the mediations under the penalty of perjury.</p>		<p align="center">Minimum 30 points</p>	
<p>2. Mediation support and/or ancillary activities, acceptable to the MCCC, with a mediator provider organization (1 point per 2 hours). Such support roles may include, but are not limited to, case intake or convening, mentoring, peer mediation, and internships. Purely administrative tasks will not qualify for points. Maximum 20 points.</p>		<p align="center">Maximum 20 points</p>	

Comments: The emphasis of this Component is performance in actual mediation activity. Therefore, the MCCC may require additional documentation under 2, above, if the nature of the activity appears to be solely administrative.

Professional Activity and Continuing Professional Development Component 40 POINTS REQUIRED OF ALL CANDIDATES Activities must have been completed in the 5 years immediately prior to applying for the initial certification and this Component's requirements must then be met every 3 years for continuing certification	Required Points	Permitted Points	My Score
1. Training that enhances the practice of mediation from organizations acceptable to MCCC, 1 point per hour. Candidates may prove their education with certified transcripts, certificates, and/or other proof of training acceptable to the MCCC. MCLE or CEUs obtained in pursuant of other professional endeavors may or may not be accepted to satisfy this standard. Initial certification candidates may use training hours from the Education Component to satisfy this requirement provided the training was in the previous 5 years.	20 points		
2. Membership in professional societies or organizations relevant to mediation (ADR sections of various bars and associations, CDRC, etc.). 5 points for each membership, maximum 10 points.		Maximum 10 points	
3. Published mediation articles or conference presentations relevant to mediation. 5 points per article or conference presentation. Maximum 10 points.		Maximum 10 points	
4. Awards for professional contributions to mediator or mediation accomplishments. 5 points per award, maximum 10 points.		Maximum 10 points	
5. Teaching in university conflict resolution programs, law school ADR course, and trainings recognized by the Consortium. 5 points for each training, maximum 10 points.		Maximum 10 points	
6. Proof of mediations (2 points per case mediated, or 1 point per case co-mediated, of 2 hours in length or greater; 1 point for all other cases mediated, maximum 50 points). Candidates must attach a list of cases and will be required to affirm to the number of mediations under the penalty of perjury. Initial certification candidates may use mediations from the Performance Component to satisfy this requirement.		Maximum 20 points	
7. Mediation support and/or ancillary activities, acceptable to the MCCC, with a mediator provider organization (1 point per 2 hours). Such support roles may include, but are not limited to, case intake or convening, mentoring, peer mediation, and internships. Purely administrative tasks will not qualify for points. Maximum 20 points. Initial certification candidates may use mediations from the Performance Component to satisfy this requirement.		Maximum 20 points	

Comments: This section is primarily intended to keep mediators current and active in their field. Therefore, for initial candidacy and new mediators to the field, this currency requirement can be satisfied solely by meeting requirements that may have already been met in the Education and Performance Components as long as those tasks were completed *in the last 5 years*. Certified Mediators will have to keep current and meet this requirement again with activities that occurred while they were Certified Mediators.